



Fundy Ocean Research Center for Energy

Community Liaison Committee (CLC) Meeting

FORCE Visitor Centre

1156 West Bay Road, Black Rock

Tuesday, May 30th, 2017

Minutes

1. Welcome & Introductions

The meeting was called to order by Co-Chair Tom MacLaren at 12:05pm, after those gathered had settled in with their lunch. The Agenda and copies of the Minutes of the last meeting were circulated; both documents having been circulated previously in electronic format. Present at the meeting were: Gerard Cormier (GC), Tom MacLaren (TM), John Brownlie (JB), Lois Smith (LS), Cindy Tupper (CT), Norman Rafuse (NR), Carys Burgess (CB), and guests John Kerr from DP Energy (JK) Stacey Pineau from Emera (SP), Melissa Oldrieve (MO), Tony Wright (TW), Sandra Currie (SC) from FORCE, as well as Mary McPhee (MM). Those gathered gave introductions around the table. Regrets were received from Don Fletcher.

2. Minutes of Last Meeting

TM asked the membership if they had all reviewed the minutes of the last meeting. Hearing from the membership that they had reviewed the minutes, the Co-chair asked for any errors or omissions. No errors or omissions were reported. TM asked for a motion to approve the minutes; LS motioned approval, seconded by NR. The minutes were approved as circulated. GC asked for an amendment to the Agenda, specifically discussion regarding the "CLC Presentation to the FORCE Board;" and there was consensus around the table to add this discussion item under New Business. TW asked the members if they had an updated terms of reference (TOR) and various members commented about the TOR document hosted on the FORCE website; MM added that the members had workshopped the TOR in 2014 to update various components to the reality of the committee's activities.

3. Old Business

TM noted that Norman Rafuse had accepted the invitation to join the CLC and welcomed Norm to the table for his first meeting. Norm spoke about his interest in the project and the history, as well as the potential for development going forward. It was noted that another tour of the FORCE substation may be desirable. MM noted that it might be possible to do a tour before upgrades were completed, but cautioned the safety issues of the infrastructure including high voltage. It was decided that if there was continued interest from CLC members in the short-term, MM would organize a tour (based on safety, given the timeline for upgrades and energization).

4. New Business:

a. Membership Update

Members discussed the loss to the CLC with the passing of veteran member Croyden Wood, noting the invaluable nature of the late Mr. Wood's experience in the fishing industry and on the water. The Co-chairs



defined the vacancy on the CLC and asked for discussion about potential new members. The members spoke with consensus on the need to fill the vacancy, and there were several comments regarding the importance of fisheries knowledge representation on the CLC. Members suggested Dave Rafuse as a knowledgeable representative of local lobster fishery. Arnold Wood was suggested as a potential member for CLC, and members noted that Arnold had often accompanied his father Croyden in meetings. TM and MM will approach Arnold and Dave to assess their interest in joining the CLC.

b. Visitor Centre Update

MM provided an update regarding Visitor Centre operations and services, including the challenges of providing visitor services during operations related to the turbine recovery. MM described the reasoning for delaying the opening of the Visitor Centre with official posted hours, noting that the site had been “open by chance” on most days to accommodate for providing operational supports. MM indicated the Visitor Centre would open in June for regular hours Thursday through Monday, closed on Tuesdays and Wednesdays and that daily operation (10am-5pm) would follow through July and August. MM told the members that Sandra Currie had joined FORCE in a full time position concentrating on local support, public programs at the site and outreach in the Cumberland-Colchester area, noting what a benefit it was to have the additional support. MM asked SC if she wanted to comment, and SC said she was happy to be a part of the staff and looked forward to working on the programs in the coming months. MM told the membership that FORCE had received funding for two students this summer, including a 14-week program, funded by the Province, which saw Kristen Yorke returning for her second summer. MM added that an 8-week student position was position had been posted, which would carry on July and August.

There was a discussion of the challenges created by the reality of the site being both an operations site and Visitor Centre. The members commented, stressing the importance of the visitor experience and having visitor services. The members expressed that the main focus of FORCE should be providing visitor services during the “tourist season.” TM described the “shopping mall analogy” where FORCE is the host of the mall, the steward of the programs, and that developer partners would operate their own “shops” in the mall. GC and others commented that FORCE needs to distinguish itself from groups like Big Moon, Halcyon, and others, as the steward, host of the project and the role of FORCE. Members suggested that it was difficult for them to define the role of FORCE in the community and the discussion recommended that FORCE prepare materials/resources to assist CLC members to communicate the role of FORCE in the tidal energy project. There was consensus that this would be helpful. NR asked why the FORCE office in Halifax was in place with several staff in light of heavy activity at the site, and further asked about the real benefits to the Parrsboro community, suggesting that FORCE communicate an update to the community through a flyer or newspaper update to highlight activity at the site and associated activity in the community. Members stressed the importance of expressing the economic benefit to the local area and ensuring the inclusion of local area businesses in the supply chain development. TW spoke to the pace of the development in the industry, indicating that there would be a threshold as developers continued to develop their projects. TW indicated that the new hire may be based in Parrsboro, depending on candidate preference. Members asked how many staff worked in the Halifax office, and TW replied that there are 6 staff including those present today, as well as technical staff. TW indicated that the next year would be very busy with a number of developments. Members reflected the need for FORCE to share updates with the community and it was decided that FORCE would prepare a flyer/mail-out for the local area distribution.

c. EEMP Update

MO provided an update on data collection activities across the various EEMP programs, including fish surveys and mammal monitoring. Members commented on the misconceptions they observed in the community, and discussed reports of fish injuries in areas around the Bay. JB detailed his observations regarding barges and vessels activities in West Bay noting that he had drawn the conclusion with observations that there were no correlations to fishing harvests changes with operations vessels present versus without. Members commented to their observations in the community regarding vessel operations, fishing and community feedback.

TW presented updates regarding FAST sensor platforms, including increased data capabilities. Further, TW told the membership of the upcoming data display with in progress advancements to displaying real time data online and at the Visitor Centre.

d. Cape Sharp Tidal Venture Update

SP provided an update on CSTV's activities including preparation for turbine recovery, the marine line entanglement, and the next operational window (beginning June 4) for turbine recovery. SP stressed the importance of safety. Further, SP detailed the testing program CSTV is considering for the turbine, which is under development. SP indicated that CSTV will be re-opening its community office, and indicated that she hoped to have CLC members visit her once an office space was established. Members discussed the various comments they had heard in the community regarding the turbine, and all were anxious for the recovery operation. Members indicated that they would be on the look out for CSTV's office on Main Street. Members commented regarding the anticipated supply chain for CSTV and other projects, and ensuring local business benefit from industry. Discussion ensued and it was recommended that FORCE staff contact Marine Renewables Canada about including local companies in the supplier database. Members asked how they could find out more about marine operations. SP indicated that CSTV would continue to send updates to stakeholders and those on its mailing list. MO and MM indicated that FORCE sends out marine advisories regarding operations to many individuals, and members indicated desire for CLC members to be added to that distribution list for marine advisories.

e. CLC Presentation to the FORCE Board

Members highlighted to the Co-chairs what they would like to be communicated to the FORCE Board when they presented at the Board meeting in Halifax. NR and CT emphasized that the Board should be aware that the CLC strongly supports a needs assessment from various berth-holder developers, an inventory of businesses/services, as well as resources to distinguish FORCE from turbine technology developers. Members emphasized the need for the Board to understand the community, to create increased presence in the community, and to focus on benefits from the industry and FORCE project to the local community businesses and service providers.

5. Action Items

Action items as follows:

- a) Substation tour for members who had not seen the facility before would be organized, per demand, safety and operations.
- b) Members discussed number of meetings per year, and settled on attempting 4 meetings per year. Co-



chairs will liaise and set up a meeting for late summer.

- c) FORCE Staff to prepare materials/resources to help CLC members communicate the role of FORCE.
- d) FORCE Staff to prepare a mail out outlining activities at FORCE for distribution in Parrsboro shore communities.
- e) FORCE will share Stacey Pineau's contact information with members
- f) FORCE and Community Co-Chairs will liaise on the development of a FAQ from real experiences, questions received in the community, and common feedback.
- g) FORCE Staff to liaise with Marine Renewables Canada regarding inclusion of local area companies in supplier database.
- h) FORCE Staff to add CLC members to marine advisory distribution list.
- i) TM and MM to approach Dave Rafuse and Arnold Wood to assess their interest in joining the CLC.
- j) TM, GC and MM will attend the FORCE Board of Directors meeting in Halifax on June 8, deliver updates and report back, as well as action any follow ups.

6. Next Meeting & Adjournment

All agreed that the Co-Chairs and MM would follow up regarding next meeting in late summer. Meeting adjourned at 14:23.