



ADDENDA - Responses to Vendor Questions – EEMP RFPs

April 6, 2016

1. I'm not sure what the expectations are for the Operational Safety Plan in the RFP. I'm assuming the vessel that is for hire will be responsible for the safety aspect of the surveys. What specifically, are the researchers expected to provide to the vessel safety plan?

Answer: FORCE has a detailed reference guide outlining what we will require in terms of an Operational Safety Plan. For now, it's important to acknowledge that you know you are responsible for developing the plan, and to budget approximately 6 hours to compile one.
2. With respect to the Proposal Submission - Cost proposal bullet; there is a request for unit rates in case additional work is required. Are these task specific rates e.g. cost for a survey report or final report; or do you want unit rates by category of personnel?

Answer: Please provide unit rates by category of personnel.
3. Scope of Work Section 4.3 for the Lobster Catchability Study RFP indicates the vessel costs can be excluded, however estimate of rental days and associated professional fees is requested. Please confirm if the professional fees are those associated with team organization and identification of vessel, as it is assumed that the vessel crew would deploy the equipment, and that costing for deployment would be part of the unit cost for the vessel rental.

Answer: The professional fees outlined in section 4.3 refer to the Consultant professional fees to consult with FORCE on selecting the appropriate vessel and to complete the surveys along with the vessel crew.
4. Section 8 of the Lobster Catchability Study RFP notes that vessels proposed in the RFP meet Transport Canada regulations. Are you expecting the vessel to be identified at the proposal stage? Section 4.3 indicates the arrangement for the vessel would be done in consultation with Force.

Answer: The appropriate vessel of choice is not required to be identified at the proposal stage. This will be determined with FORCE after contract award.